

## MINISTRY REPORT - DESCRIPTIONS & DEFINITIONS

The purpose of this report is to understand the overall health of the (1) staff person and (2) the ministry.

**A. SUMMARY:** Write a paragraph describing the overall highs and lows from the month reported. This should not record detail, just a written brief of what has transpired. Details can be included in the rest of the report.

**B. GOALS:** All goals should fit clearly into your ministry **VISION**. Then using your Strategic Plan and Semester Ministry Planning, your current and future immediate **GOALS** or major projects should be defined here.

**C. DEVELOPMENT:** Describe ways you personally and professionally saw growth in your gifts and abilities this month? Give an indication of your health and resilience as a leader, spiritually, emotionally and intellectually. You can also write ambitions for further growth, such as training, books, etc.

**D. MINISTRY:** The transformation of youth for Christ sake is our goal. It is assumed that each time you do the Relational Ministry Activities, that you will have a new story to tell of how God is working. Here you can record a few stories where you have witnessed youth grow closer to God. These stories could be shared with others to inspire, inform and invite them to partner or grow. The **Relational Ministry Activities (RMA's)** should describe what you did and how youth responded.

**Contacting** - Meeting kids in their local context, wherever they are. Contacting events promote ministry, initiate new relationships, and grow existing relationships.

**Club** - Programs that meet regularly, are high energy, safe, fun, and non-Christian friendly. The content is applicable to student's everyday life and introduces the relevance of a personal relationship with Christ.

**Building Time** - Getting to know kids by using a variety of everyday activities that will provide an opportunity to live out the Christian lifestyle, and to create the potential to take their relationship with Christ to a new level.

**Appointments** - One on one meetings in an approved environment to give attention to a youth specific need, including where they stand in their relationship with Christ.

**Small Groups** - Meeting a specific group of students for the purpose of spiritual growth through caring relationships.

**Follow-Ups** - Establishing the basics of the Christian life with a new believer and assisting them into the local church. Including invite to discipleship, take them to church, give a Bible, introduce to other Christian youth.

**Student Leadership** - Christian students who represent Christ in their context, and are committed to using YFC ministry as a tool for them to see their friends come to Christ.

**Trips and Events** - Taking students out of their environment for a shared experience to build image, create memories, to provide opportunities to share Christ.

**Community Relations** - Development of community ownership of the local YFC ministry, through contacts and involvement with Christian adults, volunteers, churches, parents, local businesses, school faculty, and staff.

**E. METRICS:** *Quantify your ministry by measuring the how many youth were involved* to understand the overall reach of your ministry. Note: numbers do not indicate success or failure, but only a real picture of what has occurred through the time period. You are expected to keep a separate record of names to ensure metrics accuracy and to provide intentional ministry to each youth involved.

**Contacted** - Youth you spoke to, shared something, greeted by name, engaged online. The number of distinct, individual young people who had some personal and direct form of contact with YFC staff or volunteers either individually or through a YFC ministry program.

**Christ centred conversation** - Youth you talked specifically about Jesus with, and your leaders had discussed specific spiritual conversations and other subjects that relate specifically to our mission.

**Gospel Explained** - How many youth heard the Gospel somehow through your ministry. The number of distinct, individual young people who heard an explanation of how to become a follower of Jesus Christ. If a particular person is given 6 opportunities to be a follower of Jesus Christ during the year that counts as ONE PERSON for the purpose of this report. Consistency in how this figure is estimated is important.

**Youth In discipleship** - Those who routinely are involved in spiritual development in your care. The number who actually entered into a discipleship relationship as a result of YFC staff, volunteers or local church members, or through an on-line discipleship ministry.

**Student Leaders** - The number of youth involved in a formalized Leadership Development Process.

**Attended an Event** - Those in attendance at a club (program) and Trips & Events. Should not include other RMA's such as building time, appointments, follow ups, small groups, student leadership, etc.